

**Miles Community College**  
**Board of Trustees**  
**Minutes**  
**January 27, 2020**

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., January 27, 2020, in room 106. The following Trustees were present: Debbie Morford, Sue Morlock, Jamie Ogolin, Jeff Okerman, Garret McFarland, and Ryan Jones. The following Trustee was excused: Tara Andrews. Also present were Interim President Aaron Clingingsmith, Candy Laney, Erin Niedge, Rita Kratky, Richard DeShields, Kylene Phipps, Jerry Olson, Pauline Flotkoetter, Nancy Aaberge, Jay Wiebers, Garth Sleight, Ron Slinger, and Miles City Star Reporter Ashley Wise.

Chair Debbie Morford called the meeting to order at 5:34 p.m.

**Public Comment:**

**Announcements:** Interim President Aaron Clingingsmith highlighted the following announcements: Welcomed incoming President Slinger and thanked the Board of Trustees for giving him the opportunity to work as the interim president.

**REPORTS:**

- A. Enrollment Services:** In addition to the written report included in the Board packet, Dean of Enrollment Management and Educational Support Services Erin Niedge reported on the following: Dean Niedge said our CRM Implementation Team continues their weekly calls with our selected vendor, Fire Engine Red. We are very excited that Anne Anderson was named as the Montana State Liaison to the NACADA Region 8 steering Committee. We just submitted the application for the TRIO grant. Thanked Anne Anderson, Sarah Kloewer, and Loren Lancaster for all the work they did on this application. We are tracking a little behind of last year however; the concurrent enrollment has not been added to these numbers. That will bring our enrollment flat.
- B. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services Richard DeShields reported on the following: With flat enrollment, our auxiliaries will also be flat, but fits in with our budget numbers. We are finalizing our room and board rates. Trustees had approved an aggregate of an 8% increase, but he does not anticipate increasing rates by this percentage. He also said that we are proud of a 71% return rate of our students on campus. Our partnership with OneHealth has been established and they are now on campus Monday, Tuesday and Wednesdays 8:00 - noon. They are having discussions with colleges across the state regarding the Coronavirus. If an issue arises, we will be working with the CDC. We are finalizing the VISTA application, which will be funded through our Campus Compact dollars. Year of Service volunteer hours are currently at 1406 hours of volunteer services. Last year we had a total of 998 hours.
- D. Administrative Services and HR:** In addition to the written report included in the Board packet, Dean of Administrative Services and HR Kylene Phipps reported on the following: Dean Phipps said we had our bid opening last week for the roofing projects. They are currently identifying the funding and projects that will be moving forward. She will be coming forward next month with the bid for the roofing project.
- E. Academic Affairs:** In addition to the written report included in the Board packet, Vice President Rita Kratky reported on the following: VP Kratky said they were excited to offer the Native American Education course to our faculty and staff during our staff welcome week January 7 – 14. Garth Sleight had an opportunity to work with individuals on the Ad Hoc report during this time as well. MCAEDC put on a Board Training with 70 attendees. Garth reported on the concurrent enrollment numbers. He said that three different records were set this year with 11 partnerships with schools in the area, head count of 225, and FTE of 87.33. CCDHS

and Sidney High School tied with 78 students however; CCDHS had 575 credits compared to Sidney's 350 credits.

- F. President's Report:** In addition to the written report included in the Board packet, Interim President Clingingsmith reported on the following: MCC Foundation sponsored the community event for Haven Meged at the AAC on December 27. The time Interim President Clingingsmith spent in Helena, January 14 – 16, was very productive. The big piece that came out of this visit was the one on one time he had with the Legislative Fiscal Division liaison for HB657. This visit precipitated a direct opportunity on February 5 for him, incoming President Slinger, the other Community College presidents, along with all the budget directors to get together in Helena and work through beyond the funding formula and what Katie Gunther sees as questions coming from that subcommittee. We had an opportunity to contribute to the fabric of the conversation through our legislative liaison, Ed Bartlett, concerning HB754, the MUS two-year review.
- G. Athletic Report:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: Team GPA's were outstanding. Women's Basketball record is six, zero in conference, and are leading the league. Men's Basketball record is four and two and are in third place. Softball's first game will be on Saturday in the Minot Dome. Baseball will travel during spring break to Arizona. Rodeo team held their rodeo this weekend with a jackpot on Sunday. These rodeos are a fundraiser for the Rodeo team. The Reverse Raffle was held last Sunday and netted \$16,000. Looking at Hall of Fame dates for next year. Buckaroo Bash will be held on February 15.

#### **CONSENT AGENDA:**

***Trustee Morlock moved to approve the consent agenda for November as presented. Trustee McFarland seconded the motion. Motion passed.***

#### **FINANCE COMMITTEE:**

- A. Chair Report:** Trustee Jones reported they received a very positive status report on the budget. AAC land appraisal process is moving forward. BLM is going to begin their process in February. They received an update on bid process, and the PBA process is beginning soon. Auditors were on campus last week.

#### **HUMAN RESOURCE COMMITTEE:**

- A. Chair Report:** Trustee Okerman reported they were briefed on staffing needs and open position.
- a. Elimination of Policy 600.10.1 (second reading):** the review of this policy as set forth by the Montana University System has been extremely difficult for the committee and Trustees as a whole. We have received both verbal and written comments and these have been taken into consideration. As Trustees, we recognize that elimination of this policy reaches down to an individual employee level, with each employee needing to decide for themselves what they want to do as they may reach milestones that may be affected by this policy. With the individual nature of this policy in mind, the committee would encourage employees to continue to work with administration to see what may best suit their needs going forward. The committee felt that setting a sunset date gave as much latitude within what we are trying to do, as we were able to. With that, the committee would affirm the MUS request and Interim President Clingingsmith recommendation to sunset policy 600.10.1 on June 30, 2020.

***Trustee Ogolin moved to eliminate policy 600.10.1 as presented. Trustee Jones seconded the motion.***

***Trustee Morlock said that she feels very badly because she is aware that this will hurt employees.***

***Motion passed.***

- b. **Addition to Policy 500.4 (first reading):** We will be adding the Athletic and Nursing Code of Conduct to this policy. Athletic Director Olson reported that in the past the different rules for different sports for the same situation was not always equitable. This Athletic Code of Conduct was produced to make women's and men's rules equitable. Dean Deshields said that in addition they would like to add the Nursing program to this policy as well. Will move this policy addition forward to second reading.
- c. **Trustee Resolution calling for an Election: We have three seats coming open.**

*Trustee McFarland moved to waive the second reading. Trustee Okerman seconded the motion. Motion passed.*

*Trustee McFarland moved to accept the resolution as presented. Trustee Ogolin seconded the motion. Motion passed.*

- d. **Business Transaction Authorization (first reading)** Trustee Okerman said with the new president in place, we need to update the signing authority for the college.

*Trustee McFarland moved to waive the second reading. Trustee McFarland seconded the motion. Motion passed.*

**Trustee McFarland moved to approve the Business Transaction Authorization as presented. Trustee Jones seconded the motion. Motion passed.**

#### QUALITY AND ADVOCACY:

- A. **Chair Report:** Trustee Okerman reported the committee was given a legislative update and the three community colleges have a stronger voice than we ever have. Trustees appreciate staff following HB754 closely to keep a seat at the table. They were updated on the Nursing ACEN process and where we are in the process.
  - a. **Facility Rental Policy Review Section 900:** There was a request to review Policy Section 900. Not ready to move out of committee and will address this at the retreat with all Trustees weighing in on this conversation.
  - b. **Meeting date change, May 25 to May 18 & Dec. 28 to Dec. 21:**

*Trustee Okerman moved to waived second reading. Trustee Morlock seconded the motion. Motion passed.*

*Trustee Jones move to make the date changes as presented. Trustee McFarland seconded the motion. Motion passed.*

#### **IX. Ratification of President Contract:**

Trustee Morford thanked the entire search committee for their time in this process and input given to the Board of Trustee.

*Trustee Morford moved to waive the seconded reading. Trustee McFarland seconded the motion. Motion passed*

*Trustee Ogolin moved to ratify the president's contract. Trustee McFarland seconded the motion. Motion passed.*

#### **X. Future Agenda Items:** VA, Nursing Report, AAC update from Foundation

Trustee Morford adjourned the meeting at 6:21 p.m.

The next regular Board of Trustee meeting will be held on Monday, February 24, 2020 at 5:30 p.m. in room 106.

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Vice Chair

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Secretary